

**ALICE LEE CENTRE FOR NURSING STUDIES
GRADUATE RESEARCH PROGRAMMES
ADMISSION APPLICATION CHECKLIST
AUGUST INTAKE**

All documents are to be submitted in soft copies in the [Graduate Admission System \(GDA3\)](#).

Checklist of Documents		<i>Please rename the file(s) as follows:</i>
A.	Compulsory for All Full-Time and Part-Time applicants	
01	Copy of the Online Application Form in PDF format generated from the application system, duly declared and signed.	<i>Appln-Yourname</i>
02	Curriculum Vitae	<i>CV-Yourname</i>
03	Research Proposal A brief research proposal (main content limit to 2 pages), indicating the significance and aims of the project. <i>A research proposal is meant to evaluate your research knowledge and skills.</i>	<i>Research Proposal-Yourname</i>
04	A copy of the Bachelor's degree academic transcript & certificate with English translation if applicable.	<i>Bachelor Cert-transcript-Yourname</i>
05	A copy of Master's degree transcript & certificate (if available) with English translation if applicable. Compulsory if applicant wishes to submit the Master's degree as entry requirement.	<i>Master Cert-transcript-Yourname</i>
06	A copy of the original Bachelor's and/or Master's degree academic transcript(s) . <i>Required for verification of academic documents. Transcripts submitted through the applicant will not be accepted.</i> <u>Option 1:</u> Please request your university/institution to send via official university platforms such as 'MyEquals' or 'OpenCerts'. Using the 'share' function in the platform, applicants may send the e-transcript to nurbox3@nus.edu.sg. <u>Option 2:</u> The university/institution to mail directly to the Alice Lee Centre for Nursing Studies (ALCNS), NUS in a SEALED envelope with its flap bearing the security seal and the signature of the Registrar or representative to the following mailing address: Graduate Research Programmes in Nursing Alice Lee Centre for Nursing Studies Yong Loo Lin School of Medicine National University of Singapore Level 2, Clinical Research Centre, Block MD11 10 Medical Drive Singapore 117597 Note: An email of softcopy/scanned copy transcript will not be accepted. (This submission is not applicable for NUS graduates).	<i>Not applicable</i>

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A.	Compulsory for All Full-Time and Part-Time applicants	
07	A colour copy of Singapore NRIC for Singapore citizens / PRs OR a copy of the Passport page showing nationality and personal details for international applicants.	<i>NRIC/Passport-Yourname</i>
08	A recent passport-sized colour photograph	<i>Photo-Yourname</i>
09	Copy of the nursing registration with the Singapore Nursing Board (SNB) (applicable for applicants who are Singapore-registered nurses)	<i>SNB-Yourname</i>
10	Two (2) Academic Referees' contact details to be provided in the GDA3 online admission system. <i>The academic referees will receive a link from the GDA3 online admission system. They are required to submit their recommendations via the link within 2 weeks.</i>	<i>Not for upload</i>
11	A copy of GRE scoresheet Compulsory for ALL applicants, except for graduates who have obtained a Bachelor's degree with Honors (Distinction and above) from NUS and graduates who have obtained a Bachelor's degree with Honors (Highest Distinction) from NTU/SUTD/SMU. GRE university code: 0677	<i>GRE-Yourname</i>
12	A copy of TOEFL/IELTS scoresheet Compulsory for applicants whose native tongue or medium of instruction is NOT English.	<i>TOEFL/IELTS-Yourname</i>
B	Optional documents	
13	A List of Publication(s) and Impact Factor (IF) Provide a list of publication(s) with details of each publication with the IF or attach the full publication(s) in one PDF document. The list of publication(s) should include the author's name (your name in bold and underlined), the publication title and the name of the journal indicating the year/issue/page and IF.	<i>Publication-Yourname</i>
14	Abstract of Independent Research (if any) If you have done any independent project, please provide a title and an abstract of the project you have done.	<i>Abstract-Yourname</i>
15	Copy/copies of Professional Certificate(s) with English translation if applicable	<i>Professional Cert Name-Yourname</i>
16	Copy/copies of Academic Awards & Honours with English translation if applicable	<i>Award Name-Yourname</i>