NUS
National University
of Singapore

APPLICATION INSTRUCTIONS (LOCAL / INTERNATIONAL)
(For Online Applications)
Closing Date for August 2024 Intake: <u>31 March 2024</u>

<u>General Instructions:</u>

1.   You are required to complete and submit the following:
   - Online Application – Please apply via the NUS Graduate Admission System at https://inetapps.nus.edu.sg/GDA2/Home.aspx
   - Form A MCI Research Component*
   - Form B Recommendation & Statement of Support from Applicant's Head of Department*
   - MCI Personal Statement*
   - Relevant supporting documents according to the checklist for applicants*

Supplementary forms and checklist for applicants can be downloaded from https://medicine.nus.edu.sg/graduatestudies/education/master-of-clinical-investigation/instructions-to-candidates/.

2.   The application must be completed in English, and supporting documents, if not in English, must be accompanied by copies of the English translation of the documents.

3.   As the medium of instruction is English, applicants whose native language and medium of undergraduate instruction is not English should submit **TOEFL/IELTS** scores as evidence of their proficiency in the English language. Applicants must obtain a minimum TOEFL score of 580 (paper-based), 237 (computer based) or 85 (internet based). TOEFL scores are only valid for 2 years from the test date. Otherwise, IELTS score of 6.0.

4.   Please note that softcopies of supporting documents and supplementary forms must be uploaded upon application. Original documents may be requested for verification upon acceptance into the programme.

5.   Please note that the National University of Singapore does not allow students to be enrolled concurrently in more than one degree/diploma programme.

How to apply online:

Please apply via the NUS Graduate Admission System at

https://inetapps.nus.edu.sg/GDA2/Home.aspx

Step 1: Create a new applicant account:

Please click as indicated below to create a new applicant account. Once account has been created, you can log in using your email address and password.

Step 2: Complete the online application

After you have logged in, please click on "**Basic Programme Information**" and then "**Create New Application**". Enter the fields as in the screenshot below and click on the "Save" tab.

Things to note:

1. For **Source of Finance**, you can either choose 'NMRC/MOH Funding' if you are applying for the NMRC Research Training Fellowship (RTF) or 'Self-Support' if you wish to pay the tuition fees on your own or from other sources of funding.

2. MCI is a part-time programme ONLY so please select the option 'Part-Time' under **Academic Load**.

Step 3: Submit the completed application form

1. Upon completion of the required fields, please proceed back to the "Basic Programme Information" tab and follow the instructions to complete the sections listed and submit your online application. You may refer to Annex A for more details. For E-payment of application fees, please refer to Annex B for the instructions.

Sections	To be completed by **ALL** applicants	Only applicable for International Students	Remarks
Basic Programme Information	✓		This page lists the programme(s) that you are intending to apply for. If you would like to make any changes, please click "Edit" under the application for "Master of Clinical Investigation". Once your application has been submitted online, no more changes can be made. Clicking on the application number produces a PDF printout of your online application. "Application Status" shows the status of your application after submission.
View Instructions			You will be reminded to download and read the online application instructions and checklist if you have not done so.
Personal Particulars	✓		If you are not a Singaporean/PR, please fill in the your Passport details and enter your Pass type and number (if applicable)
Contact Information	✓		This page allows you to • Add/Update your personal contact details (i.e. email, phone number(s) and home address) • Add a mailing address (if it is different from the address you have provided in your personal contact details) • Add/Update your Next-of-Kin contact details (i.e. email, phone number(s) and home address)
Academic Qualifications	✓		Please provide details of your tertiary qualification(s), and any Advanced Diploma qualification(s), Postgraduate qualification(s) or other higher degree(s) which you have obtained.

Sections	To be completed by **ALL** applicants	Only applicable for International Students	Remarks
Test Details		✓	Applicants whose native tongue and medium of undergraduate instruction is not English should submit the Test of English as a Foreign Language (TOEFL) or International English Language Testing System (IELTS) as evidence of their proficiency in the English language.
Award/Prizes	Optional		This page allows you to provide information on any award / prize / professional membership / publication. Please list your publications (if any) in Form A instead.
Languages Proficiency	Optional		This page allows you to provide information on your proficiency in different languages.
Work Experience	✓		Please state your 3 most recent positions or postings (starting from the current/latest one), indicating the institution and department you are in.
Questionnaire	✓		Please answer all the questions listed.
Documents Upload	✓		To upload the supporting documents and supplementary forms listed in the checklist for submission.
Source of Information	✓		To indicate where and when you heard of our programme.
Disabilities & Special Needs	✓		Please provide information on any disabilities or special needs.
Application Completeness Check	✓		To check if you missed out any sections or essential information.

How to make an online payment for the application fees

After you have submitted the online application, please click on the "View Application/Make Payment" tab and click on "Pay/View" as below.
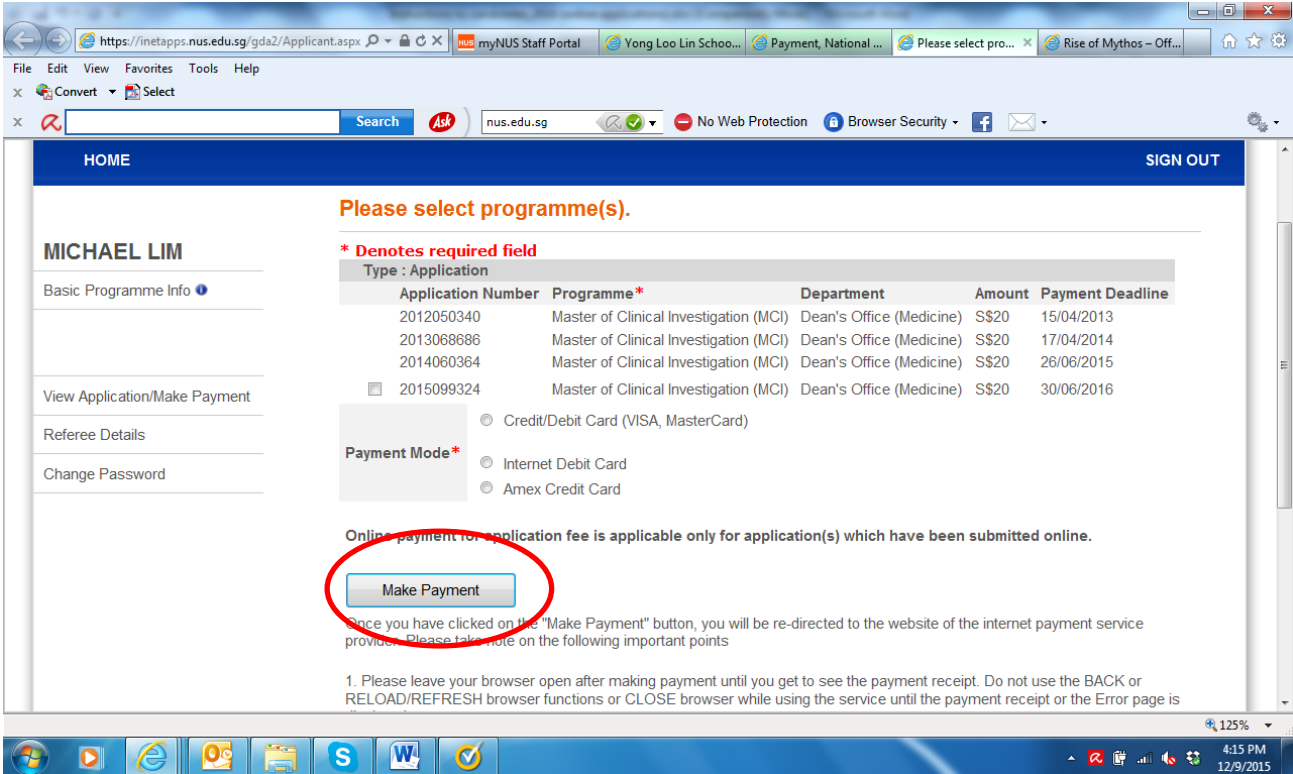
Click on "Proceed to Pay".

You will then be directed to the page below to choose which programme you are paying for and your preferred mode of payment. Select your choices and then click on "Make Payment" button.

After you have successfully made the payment, you will be directed back to the main Payment page where you can print the receipt.