

Application to MMed (IM)/PACES Examination

Quick & Easy Guide for Applicants

Before anything else 🗨️

- Please read the full instructions on the DGMS website which will be updated upon commencement of application:
👉 <https://medicine.nus.edu.sg/dgms/master-of-medicine/internal-medicine/>
- Need help with GDA3?
👉 Applicant Guide: <https://medicine.nus.edu.sg/dgms/help/guides/>

Pro tip: Get *all* your documents ready before you start. It'll save you time (and emails).

Application (Please Read This Carefully) 🕒

Your application is only considered complete when **all of the following are done:**

- Application fully submitted in **GDA3** (https://gradapp.nus.edu.sg/portal/app_manage)
 - All required documents uploaded
 - Application fee paid
- **Additional Information** Form submitted on <https://forms.cloud.microsoft/r/aFc1JiDQeC>

⚠️ Important reminders:

- **Late submissions will not be accepted**
- Applicants who are **non-responsive** to follow-up emails/calls may face delays, even with an early submission timestamp
- This is to be fair to applicants who completed everything properly upfront
- Final decisions are at the discretion of **DGMS Administration Office**

📁 What are the the Supporting Documents You Need to Submit?

Supporting Document	Remarks
• MBBS Degree Certificate 📄	• Upload a colour scan • Include a simple Certified True Copy (CTC) by: a. Supervisor, MOHH, department secretary, or Residency Faculty / Programme Coordinator • NUS Medicine graduates: a. CTC is optional b. Colour scan still required
• MRCP Part 1 & Part 2A Results 📄	• Upload one of the following: a. Official results letter (preferred), or b. Screenshot from your myMRCP account i. Screenshot must show your name and email • Other notes a. No CTC needed • Upload under “Other Documents” in GDA3
• Official Identification Documents 📄	• Singaporeans & PRs: a. Colour scan or photo of physical NRIC (front), or b. Photo of digital NRIC from SingPass (all details visible) • Foreign residents in SG: a. Colour scan or photo of bio-data page of Passport, and b. Colour scan or photo of Employment pass (front) • Foreign residents outside SG: a. Colour scan or photo of bio-data page of Passport only • No CTC needed for all of the above
• Additional Information Form 📄	• Must be submitted online via https://forms.cloud.microsoft/r/aFc1JiDQeC • Link is updated on https://medicine.nus.edu.sg/dgms/master-of-medicine/internal-medicine/ upon commencement of application
• Endorsement Form from PD/APD/CFS 📄	• Upload under “Other Documents” in GDA3
• Passport-Sized Photo 📄	• Optional but preferred during application stage. • Mandatory upon Offer Acceptance
• Result Letter for MMed (IM) Written Exam (OPTIONAL) 📄	• Only if you passed the conjoint written exam(s) before 2022, where you may have the Pass Letter for ◦ Primary MMed (IM)/MRCP Part 1 Written Exam, and/or ◦ Final MMed (IM)/Part 2a Written Exam

Contacts 🗨️

OIC (for Exam and Overall Matters): Joanne Tan (joannetan@nus.edu.sg)

For applications and troubleshooting: Vanessa Lim (gsmv163@nus.edu.sg) / Jason Low (jasonlow@visitor.nus.edu.sg)

Common Questions & Fixes

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“Why is the status for MRCP Part 1 or 2a on GDA3 still showing as ‘Awaiting’ despite successful upload, even after 30-60 minutes?”
- DGMS may still be manually verifying documents under **“Other Documents”**
 - This is normal and takes time to refresh (system limitation). It may take 2-3 working days for the status to be properly updated.
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This does not affect your timestamp as long as the correct document was uploaded

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“I’m not sure what to fill in when adding a new application on GDA3”
- Refer to the announcement and instructions on <https://medicine.nus.edu.sg/dgms/master-of-medicine/internal-medicine/>
 - An example for June/July 2026 diet is shown below

Graduate Admission System (GDA3)

Joanne Tan Logout

Applicant ID: 082444408

gsmtgfj@nus.edu.sg

Search for Programme

Which degree type would you like to apply for?

☐ Doctor by Coursework

☐ Doctor of Engineering

☐ Doctor of Pharmacy

☐ Doctor of Philosophy

☐ Graduate Diploma

☒ Master's by Coursework

☐ Master's by Research

☐ Non Degree Programme

Please select your preferred commitment

☐ Full-Time

☒ Part-Time

☐ Flex

When would you like to enroll?

☐ Nov 2025 (Nominations only)

☐ January 2026

☐ March 2026

☐ May 2026 Special Term

☒ June 2026 Special Term

☐ August 2026

☐ January 2027

☐ August 2027

View Programmes

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Accidentally submitted the Additional Info Form more than once?
- Send **Vanessa** (gsmv163@nus.edu.sg) an email if you made multiple submissions
 - Gentle reminder to **read all instructions carefully and input your answers accurately before submitting the form.**

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GDA3 errors, login problems, or upload issues
- Try refreshing the page if the prompt to upload documents does not appear. It may take about 2-3 minutes for the system to be updated. If it doesn’t work:
 - Take a **screenshot of the error**
 - Email **Jason** (jasonlow@visitor.nus.edu.sg) with the screenshot
 - If the issue was beyond your control during the application period:
 - Your application and timestamp may be reviewed under special circumstances **with proof of error emailed to Jason to capture a valid timestamp.**

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Reminder:

Uncooperative or unresponsive applicants may experience delays despite early submission. Late submissions after the deadline will **not** be entertained.