

Application to MMed (IM)/PACES Examination Quick & Easy Guide for Applicants

Before anything else ☺

- Please read the full instructions on the DGMS website which will be updated upon commencement of application:
👉 <https://medicine.nus.edu.sg/dgms/master-of-medicine/internal-medicine/>
- Need help with GDA3?
👉 Applicant Guide: <https://medicine.nus.edu.sg/dgms/help/guides/>

Pro tip: Get *all* your documents ready before you start. It'll save you time (and emails).

Submission Timing (Please Read This Carefully) ☺

Your application timestamp counts only when **all of the following are done**:

- Application fully submitted in **GDA3** (https://gradapp.nus.edu.sg/portal/app_manage)
 - All required documents uploaded
 - Application fee paid
- **Additional Information** Form submitted on <https://forms.office.com/r/Dbf0rJKn0P>

⚠ Important reminders:

- **Late submissions will not be accepted**
- Applicants who are **non-responsive** to follow-up emails/calls may face delays, even with an early submission timestamp
- This is to be fair to applicants who completed everything properly upfront
- Final decisions are at the discretion of **DGMS Administration Office**

📁 What are the the Supporting Documents You Need to Submit?

Supporting Document	Remarks
• MBBS Degree Certificate 📜	<ul style="list-style-type: none"> • Upload a colour scan • Include a simple Certified True Copy (CTC) by: <ul style="list-style-type: none"> a. Supervisor, MOHH, department secretary, or Residency Faculty / Programme Coordinator • NUS Medicine graduates: <ul style="list-style-type: none"> a. CTC is optional b. Colour scan still required
• MRCP Part 1 & Part 2A Results 📄	<ul style="list-style-type: none"> • Upload one of the following: <ul style="list-style-type: none"> a. Official results letter (preferred), or b. Screenshot from your myMRCP account <ul style="list-style-type: none"> i. Screenshot must show your name and email • Other notes <ul style="list-style-type: none"> a. No CTC needed • Upload under "Other Documents" in GDA3
• Official Identification Documents 📃	<ul style="list-style-type: none"> • Singaporeans & PRs: <ul style="list-style-type: none"> a. Colour scan or photo of physical NRIC (front), or b. Photo of digital NRIC from SingPass (all details visible) • Foreign residents in SG: <ul style="list-style-type: none"> a. Colour scan or photo of bio-data page of Passport, and b. Colour scan or photo of Employment pass (front) • Foreign residents outside SG: <ul style="list-style-type: none"> a. Colour scan or photo of bio-data page of Passport only • No CTC needed for all of the above
• Additional Information Form 📄	<ul style="list-style-type: none"> • Must be submitted online via https://forms.office.com/r/Dbf0rJKn0P • May start completing the form from Monday, 9 February 2026, 8pm (SGT) • Link is updated on https://medicine.nus.edu.sg/dgms/master-of-medicine/internal-medicine/ upon commencement of application
• Endorsement Form from PD/APD/CFS 📝	<ul style="list-style-type: none"> • For 2026 June/July diet: <ul style="list-style-type: none"> a. Email Joanne at joannetan@nus.edu.sg latest by Monday, 23 February 2026, 11.59pm (SGT), or • Upload under "Other Documents" in GDA3, if available at the point of application.
• Passport-Sized Photo 📸	<ul style="list-style-type: none"> • Optional but preferred during application stage. • Mandatory upon Offer Acceptance
• Result Letter for MMed (IM) Written Exam (OPTIONAL) 📄	<ul style="list-style-type: none"> • Only if you passed the conjoint written exam(s) before 2022, where you may have the Pass Letter for <ul style="list-style-type: none"> ◦ Primary MMed (IM)/MRCP Part 1 Written Exam, and/or ◦ Final MMed (IM)/Part 2a Written Exam

Contacts 📞

OIC (for Exam and Overall Matters): Joanne Tan (joannetan@nus.edu.sg)

For applications and troubleshooting: Rachel Seow (rachelseow@visitor.nus.edu.sg) or Jason Low (jasonlow@visitor.nus.edu.sg)

Common Questions & Fixes

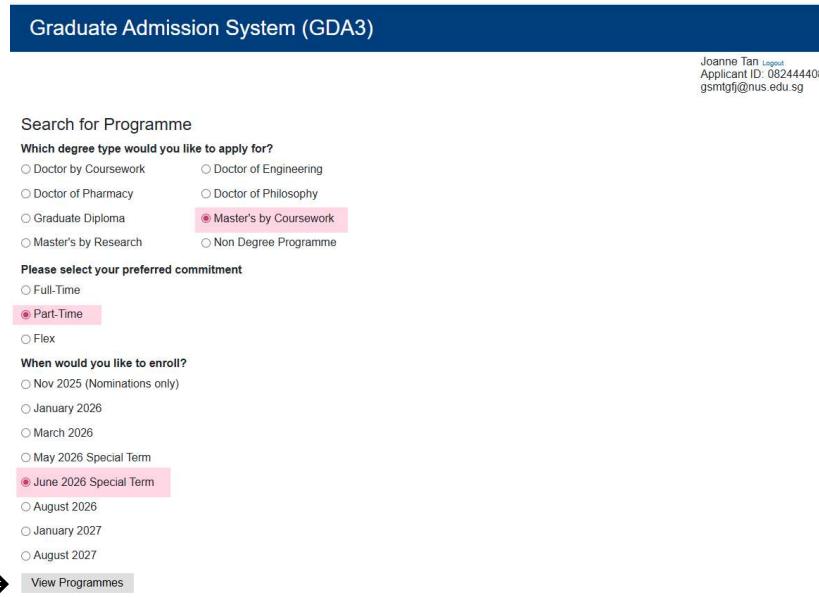
❓ “Why is the status for MRCP Part 1 or 2a on GDA3 still showing as ‘Awaiting’ despite successful upload?”

- DGMS may still be verifying documents under “**Other Documents**”
- This is normal and takes time to refresh (system limitation)
- If it’s still unchanged after **2 working days**, email:
 - **Jason:** jasonlow@visitor.nus.edu.sg, or
 - **Rachel:** rachelseow@visitor.nus.edu.sg

✓ This does not affect your timestamp as long as the correct document was uploaded

❓ “I’m not sure what to fill in when adding a new application on GDA3”

- Refer to the announcement and instructions on <https://medicine.nus.edu.sg/dgms/master-of-medicine/internal-medicine/>



Graduate Admission System (GDA3)

Joanne Tan, Log out
Applicant ID: 082444408
gsmtgfi@nus.edu.sg

Search for Programme

Which degree type would you like to apply for?

Doctor by Coursework Doctor of Engineering
 Doctor of Pharmacy Doctor of Philosophy
 Graduate Diploma Master's by Coursework
 Master's by Research Non Degree Programme

Please select your preferred commitment

Full-Time Part-Time Flex

When would you like to enrol?

Nov 2025 (Nominations only) January 2026
 March 2026 May 2026 Special Term
 June 2026 Special Term August 2026
 January 2027 August 2027

[View Programmes](#)

- A sample for June/July 2026 diet is shown → [View Programmes](#)

❓ Accidentally submitted the Additional Info Form more than once?

- Send **Rachel:** rachelseow@visitor.nus.edu.sg an email if you made multiple submissions
- Gentle reminder to **read all instructions carefully and input your answers accurately before submitting the form.**

❓ GDA3 errors, login problems, or upload issues

- Take a **screenshot of the error**
- Email **Jason** (jasonlow@visitor.nus.edu.sg) with the screenshot
- If the issue was beyond your control during the application period:
 - Your application and timestamp may be reviewed under special circumstances **with proof of error emailed to Jason to capture a valid timestamp.**

⚠️ Reminder (yes, again — it matters):

Uncooperative or unresponsive applicants may experience delays despite early submission. Late submissions after the deadline will **not** be entertained.