9. Submit Reply on Offer of Admission Online

Applicants who receive offers of admission to NUS graduate programmes may be invited to submit their acceptance via one of the following ways:

- Logging in to the Graduate Admission System to accept the offer and submit the photograph online.
- Returning a signed hardcopy "Reply on Offer of Admission" form, containing a recent passport-size photograph

This section explains the various steps to take when accepting the NUS offer online:



Step 1: Go to "View Application/Make Payment/Submit Reply on Offer of Admission"

If you are required to submit your reply online, the link for you to confirm your acceptance or rejection of the offer of admission will be activated under the last column as shown in the screenshot below.

	View Appl	ication	/ Make P	aym ent /	Subm it	Reply on (Offer of Ac	dmission
	Note:	polication	umbor to rotri		ation form in	Adoba BDE form	aat	
Basic Programme Info 0	 Click on the li following your 	nk under "C online sub	hecklist to of mission of ap	ptain the list of pplication.	outstanding i	tems to submit a	and / or outstan	ding actions to do
	If you are suc admission of	cessfulin yo ferletterfor	our admission the procedure	n, the admission e and deadline	on status will to confirm yo	be updated as " ur acceptance / I	Offer Made". Ple rejection of the	ase refer to your offer of admission.
View Application/Make Payment/Submit Reply on Offer of Admission	Please note t If you are re Declaration	he following equired to c as & Photo l	i: onfirm your ac Upload" will b	cceptance/rejec	ction of the of	er of admission	online, the link	under "Admission Reply,
Referee Details	 The offer o 	fadmission	will be deem	ed as withdray	vn if you do n	ot submit your c	onfirmation of a	cceptance by the
Change Password	deadline s Candidate	tipulated in s who wish will need to	your admission to enrol concord	on offer letter. urrently into mo oproval from NI	ore than one o	legree program	mes (offered by	NUS or another
	Please conta	<u>ct</u> the respe	ctive faculty/pi	rogramme coo	rdinator shou	ld you require a	ssistance in rel	ation to the application /
	admission of	any listed p	rogrammes.					
	Application Number	Checklist	Instruction	Docum ents Uploaded	Pay/View	Application Status	Admission Status	Admission Reply, Declarations & Photo Upload
	2016/2017, Sei	mester 2, D	octor of Philo	osophy (Econo	mics)			
	<u>2017065181</u>	<u>View</u>	View	View	Pay/View	Physical application verified	Offer Made	Update/View
	2016/2017, Sei	mester 2, D	octor of Philo	osophy (Histor	y)			
	<u>2017065183</u>	View	View	View	Pay/View	Submitted online	N.A	

Please complete your online reply by the deadline given in your admission offer letter.

If you have been offered an admission to multiple programmes, please note that you can only accept one programme within the same intake. Upon confirmation, you can longer make changes to your reply. If you wish to make changes, please <u>contact</u> the relevant Faculty/School directly.

Step 2: Decide whether to accept or reject offer

Next, select the relevant option to confirm if you are accepting or declining the offer of admission.

Reply on Offer of Admission	
Congratulations!	
You have been offered admission to the follow	ving Programme.
Application Number	2017065181
Programme :	Doctor of Philosophy (Economics)
Faculty / Department :	Faculty of Arts & Social Sci / Economics
Academic Load :	Full Time
Admit Term	Semester 2, Academic Year 2016/2017
Note:	
The admission offer letter, along with detail	Is on the award of Scholarship (if any), has been / will be sent to you
separately. Please <u>contact</u> the faculty / prog	gramme coordinator should you have any enquiries relating to admission to
the above programme.	
Please complete the subsequent section t	o confirm if you wish to accept or decline this offer of admission:
Reply on Offer of Admission	
O I accept the offer of admission of the above my admission offer letter.	e indicated Programme with Scholarship / Fellowship / Award as indicated in
O I do not accept this offer of admission.	
Previous Next	

- Acceptance of Offer: If you accept the offer of admission, please proceed to <u>Step 3</u>.
- Rejection of Offer: If you decide to reject the offer of admission, you will be prompted to confirm your decision by clicking on the *Confirm* button:

Application Number	2017065181
Programme :	Doctor of Philosophy (Economics)
Faculty / Department :	Faculty of Arts & Social Sci / Economics
Academic Load :	Full Time
Admit Term	Semester 2, Academic Year 2016/2017
We are sorry you wish to decline the offer of confirm your decision. Previous Confirm	f admission to the above indicated Programme. Please click the button below to

Step 3: Complete Admission Declarations

If you accept the offer, you will be required to complete the following admission declarations:

Admission Declarations	
Application Number	2017065181
Programme :	Doctor of Philosophy (Economics)
Faculty / Department :	Faculty of Arts & Social Sci / Economics
Academic Load :	Full Time
Admit Term	Semester 2, Academic Year 2016/2017
1. Are you currently pursuing any other graduate progr	amme(s) in this University or other University/Institution?
○ No ○ Yes	
If yes, please give details below	
Programme	
Year of Admission	Select Here 🗸
Expected Month of Completion	Select Here 🗸
Expected Year of Completion	Select Here 🗸
2. Have you been offered admission to other graduate pr	ogramme(s) in this University or other University/Institution?
○ No ○ Yes	
If yes, please give details below	
Programme(s) offered admission to	
Previous Next	

Step 4: Submit passport-size photo

Submit a passport-size colour photo which will be used for the printing of your NUS student card.

To avoid any delay in the printing of the card, please ensure that the uploaded photo meets the NUS Requirements of Photograph for Online Submission.

Application Number	2017065181
Programme :	Doctor of Philosophy (Economics)
aculty / Department :	Faculty of Arts & Social Sci / Economics
cademic Load :	Full Time
dmit Term	Semester 2, Academic Year 2016/2017
The photograph you sub Please ensure that it me	mit will be printed on your NUS Student Card. ets the following specifications:
i) Photo is taken within t ii) Photo is taken in colo iii) Photo predominantly iv) File is saved in JPEG V) File size is less than vi) Photo aspect ratio is vi) Please refer to our P	the last 3 months. ur against plain and light background. shows full face. 6 format (i.e. 'jpg' extension). 125 Kilobytes. 0.75 (e.g. 340 by 453 pixels) <u>hoto Requirement Guideline</u> for more details.
Choose your Photo :	Browse Upload

Applicants whose photos are rejected will be notified via email that will inform on the reason for rejection. When such applications login to the system, the rejection status and reason will also be displayed:

	verified
2017/2018, Semester 1, Master of Science (Pharmaceutic	I Sci. and Tech
2017065163 View View View Pay/∨	wPhysical application verifiedOffer AcceptedUpdate/View Photo Verification Status: Rejected. Please re-upload a new Photo. Reasons: Full face is not shown clearly (You have uploaded your photograph on 13 January 2017, 14:22:59.)

Please re-submit improved photo for approval as soon as possible by clicking the *Update/View* link and repeating the steps. This is to prevent any delay or forfeit of your acceptance of offer.

Upon submission, the Photo Verification Status will be reflected as "Processing".

2017/2018, S	emester 1	, Master of	Science (Pha	rmaceutical S	ci. and Tech		
<u>2017065163</u>	<u>View</u>	<u>View</u>	<u>View</u>	<u>Pay/View</u>	Physical application verified	Offer Accepted	Photo Verification Status: Processing. (You have uploaded your photograph on 15 March 2017, 18:40:19.)

All submitted photo will be subjected to verification and if it is acceptable, the *Photo Verification Status* will be reflected as "Approved".

2017/2018, S	emester 1,	Master of Sc	ience (Pharma	aceutical So	ci. and Tech	-	
2017065163	View	View	View	Pay/View	Physical application verified	Offer Accepted	Photo Verification Status: Approved. (You have uploaded your photograph on 15 March 2017, 18:40:19.)

Step 5: Verify personal details

If there are any changes or errors to your personal details (such as name, date of birth, and identity card number), please <u>contact</u> the relevant Faculty/School directly to update our records accordingly.

As further instructions relating to your student registration will be conveyed via email, it is essential that you also update the University on any changes to your email address under this step.

Please note that your email address is also your Login ID for GDA. If you change it, please remember to use your new email address when you login to the system in the future.

Verification of Perso	nal Details		
Application Number	20	017065181	
Programme :	D	octor of Philosophy (Economics)	
Faculty / Department :	Fa	aculty of Arts & Social Sci / Economics	
Academic Load :	Fi	ull Time	
Admit Term	S	emester 2, Academic Year 2016/2017	
 (i) Further instructions relating provided a valid email addre 	g to Student Registration will be ss.	conveyed via email. Hence, please check that you have	
 (ii) Check that your Official N printed on your NRIC/Passp 	ame, Date of Birth and NRIC/FIN/ ort/Employment Pass/Student's F	Passport Number correspond exactly with the information Pass. If there is any error, please contact the faculty /	
programme coordinator.			
Official Name			
Date of Birth			
NRIC No. / Foreign Identificatio	n No. (FIN)		
Passport No.			
Email Address	te	st@hotmail.com Edit Email Address	
Previous Next			
		\mathbf{V}	
	Edit Email Address		
	 Your Primary Email Address is to this system in the future. Application Number Current Primary Email Address New Primary Email Address* Login Password* 	also your login ID. If you change it, please remember to use your new e 2017065181 test@hotmail.com	email when you login
	Cancel Confirm		

Step 6: Pay acceptance fee (applicable for selected programmes only)

There are some programmes that require applicants to pay the acceptance fee <u>first</u> before the online reply can be submitted. Kindly note that the acceptance fee is non-refundable.

Once the offer has been made to the applicant, payment of the acceptance fee can be made online by navigating to: *View Application/Make Payment/Submit Reply on Offer of Admission > Pay/View*. Refer to the chapter on "On Making Payment for Fees" for details.

If the acceptance fee has not been paid before the applicant proceeds to accept the offer online, the system will prompt the applicant to make payment as the next step of the online reply:

Payment for Acceptance Fee
You are not allowed to confirm your acceptance of admission to the above indicated programme if the payment status of the following fee(s) is/are unpaid.
Application Number 2017065181
Programme : Doctor of Philosophy (Economics)
Faculty / Department : Faculty of Arts & Social Sci / Economics
Academic Load : Full Time
Admit Term Semester 2, Academic Year 2016/2017
Payment Type: Acceptance Fee
Amount Status Payment Deadline Receipt
S\$50 Not Paid
Proceed to pay Refresh
Previous
I TENDUS INEAL
Note:
The above screen will not be displayed to applicants who: 1) do not need to pay acceptance fee, or 2) have already made the payment.

Step 7: Confirm Acceptance of Offer

Before you confirm your acceptance, please check that all the information given at the earlier steps are correct.

If you find any inaccuracies, simply go back to the relevant step and amend accordingly.

Once you are satisfied that the information you have given are in order, please check against the declaration checkbox and click on the Confirm button.

Upon successful confirmation, your admission status will be shown as "Offer Accepted".

Application No								
Application in	mber			20170651	81			
Programme :				Doctor of F	Philosophy (Ecor	nomics)		
aculty / Depar	tment :			Faculty of	Arts & Social Sci	/Economics		
Academic Loa	d :			Full Time				
Admit Term				Semester	2, Academic Yea	ar 2016/2017		
Reply on Offer accept the offer admission offe	of Admissi er of admiss er letter.	on sion of the abo	ve indicated Pr	ogramme wit	h Scholarship / F	ellowship / Award	as indicated	l in my
Admission Dec	clarations							
1. Are you curre	ently pursuir	ng any other gr	aduate program	nme(s) in thi	s University or ot	her University/Instit	tution?	No
2. Have you be Jniversity/Insti	en offered a tution?	idmission to o	ther graduate p	rogramme(s) in this Universit	y or other		No
Jpload Passp	ort Size Pho	oto (For Printin	g of NUS Stude	ent Card)				
erification of	Personal D	Details						
Official Name				TEST				
Date of Birth				11/Dece	mber/1982			
IRIC No. / For	eign Identifi	ication No. (FI	N)					
assport No.								
mail Address	8			test@ho	tmail.com			
	ce:							
important Noti		ating to Studer	t Registration	will be conve	yed via email. H	ence, please chec	ck that you h	ave.
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