



## Reservation Form

### ***NUS Yong Loo Lin School of Medicine: 13<sup>th</sup> Asia Pacific Medical Education Conference***

**13 – 17 JANUARY 2016**

Reservations may be made by completing this form and returning it to the following:

Fax: +65 6349 4830 / Email: [sales.admin@riverview.com.sg](mailto:sales.admin@riverview.com.sg)

From: \_\_\_\_\_ Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ E mail: \_\_\_\_\_

Surname:		First Name:	
Arrival Date:		Departure Date:	
Arrival Flight & Time:		Departure Flight & Time:	
Passport No:		Passport Expiry Date:	
<b>SHARER DETAILS (IF ANY)</b>			
Surname:		First Name:	
Arrival Date:		Departure Date:	
Arrival Flight & Time:		Departure Flight & Time:	
Passport No:		Passport Expiry Date:	

#### **Room Type & Daily Special Rates (please select one)**

<input type="checkbox"/>	Deluxe Single ( <i>Newly Renovated</i> ) with 01 breakfast & 01 internet	S\$195++	<input type="checkbox"/>	Deluxe Twin/Double ( <i>Newly Renovated</i> ) with 02 breakfast & 01 internet	S\$215++
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*(Guest has to equipped with their own laptop for wireless internet access)*

#### **Remarks**

- Rates are in SINGAPORE DOLLARS, subject to 10% service charge & prevailing GST unless otherwise stated
- Rates are valid for the above event, for the period of 3 days before till 3 days after the event
- Reservation will be confirmed upon received of guarantee by credit card information below.
- **Reservation must be made before 11 December 2015 to enjoy the above special rates**
- **Advance reservation is required, room is subject to availability upon confirmation**
- Please be advised of the following cancellation policy
  - one night's room charges is applicable for cancellation made less than 7 days prior arrival
  - 50% of the room charge for the total length of stay is applicable for cancellation made less than 3 days prior arrival
  - 100% of the room charge for the total length of stay is applicable for no show or cancellation on arrival day
- Check-in time is after 14:00 hour and Check-out time is before 12:00 hour (Early Check-in & Late Check-out will be subject to room availability and surcharges).

Credit Card Guarantee : \_\_\_\_\_ Amex \_\_\_\_\_ Visa \_\_\_\_\_ Master \_\_\_\_\_

Credit Card No : \_\_\_\_\_ Expiry Date : \_\_\_\_\_

Credit Card Holder Name : \_\_\_\_\_ Signature : \_\_\_\_\_

#### **Hotel Use**

Confirmed by : \_\_\_\_\_ Date : \_\_\_\_\_ Confirmation No. : \_\_\_\_\_