Special points of interest:

- **Department Safety Objective & Programme**
- **SHAPEing Campus Safety & Health Alerts**
- **NUS Annual Safety & Health Performance Award (ASHPA) & Appreciation High Tea**
- **NUS Safety, Health & Environment (SHE) Conference**
- **Lab Safety Inspection & Audits**

Inside this issue:

- **2015 Department Safety Objective & Programme**  
  ASHPA Photo Montage & Award Ceremony  
  ASHPA High Tea  
  Fire Drills Exercise  
  Biological & Chemical Spill Response Exercise  
  Chemical & GHS Exercise  
  PI BCP Exercise  
  NUS Safety, Health & Environment (SHE) Conference  
  NUSMed Lab Safety Inspections  
  SHAPEing Alerts
# 2015 Department Safety & Health Objectives & Programme

## 2015 Department Safety & Health Objective

<table>
<thead>
<tr>
<th>Objective</th>
<th>1st Quarter</th>
<th>2nd Quarter</th>
<th>3rd Quarter</th>
<th>4th Quarter</th>
<th>Current Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 To achieve zero reportable accidents to the Ministry of Manpower for 2015</td>
<td>0</td>
<td>0</td>
<td>Ongoing</td>
<td>Ongoing</td>
<td>In Progress</td>
</tr>
<tr>
<td>2 100% of the Principal Investigators undergoing PI surveillance audit to pass by 31 December 2015.</td>
<td>In progress</td>
<td>In progress</td>
<td>In progress</td>
<td>In progress</td>
<td>In Progress</td>
</tr>
</tbody>
</table>

## 2015 Department Safety & Health Programme

<table>
<thead>
<tr>
<th>Objective</th>
<th>Responsible</th>
<th>1st Quarter</th>
<th>2nd Quarter</th>
<th>3rd Quarter</th>
<th>4th Quarter</th>
<th>Current Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Organize a safety activity every three months (after the Research Administration meeting) to serve as an avenue to raise awareness and provide training for old and new staff</td>
<td>Department Safety Committee</td>
<td>- Safety Quiz &amp; Induction (28/01)</td>
<td>- Safety Quiz &amp; Induction (22/04)</td>
<td>- Safety Quiz &amp; Induction (19/04)</td>
<td>- Table Top Exercise (Emergency)</td>
<td>In Progress</td>
</tr>
<tr>
<td>2 Participate in NUS level programmes such as ASHPA &amp; PI Certification / Surveillance with regular activities geared to bridge the gaps identified though our PDCA cycle</td>
<td>Staff and Students</td>
<td>- ASHPA Award Ceremony (15/04)</td>
<td>- SHE Conference (14/05)</td>
<td>- BCP Exercise (06/05)</td>
<td>-</td>
<td>In Progress</td>
</tr>
<tr>
<td>3 Conduct an internal Fire Drills at least one a year, in each of the building which our department laboratories occupy, to ensure that staff and students are prepared for emergency evacuation</td>
<td>Department Safety Committee, Facilitator: Dept. Fire Warden</td>
<td>- NUSTEP Fire Drill (31/01)</td>
<td>- MD4 fire drill (09/04)</td>
<td>- ODC fire drill (08/05)</td>
<td>- NUHS Fire Drill (15/04)</td>
<td>In Progress</td>
</tr>
<tr>
<td>4 Conduct one Chemical Safety and one Biological Safety Exercise to familiarize staff and students with emergency spill procedures</td>
<td>Department Safety Committee, Facilitator: Chemical &amp; Biological Safety ICs</td>
<td>-</td>
<td>- Biological &amp; Chemical Spill Response Exercise (21/04)</td>
<td>-</td>
<td>-</td>
<td>In Progress</td>
</tr>
<tr>
<td>5 Conduct laboratory safety inspections once in 6 months</td>
<td>Department Safety Committee</td>
<td>Internal Inspection (09/03 to 15/03)</td>
<td>NUSMed NUSTEP &amp; ODC Inspection (25/06)</td>
<td>-</td>
<td>-</td>
<td>In Progress</td>
</tr>
<tr>
<td>6 Conduct laboratory Safety Management System audit once a year</td>
<td>Department Safety Committee</td>
<td>-</td>
<td>Internal Audit(15/06 to 21/06)</td>
<td>-</td>
<td>-</td>
<td>In Progress</td>
</tr>
<tr>
<td>7 Review laboratory safety performance once a year to ensure continual improvement</td>
<td>Principal Investigators &amp; Research Directors</td>
<td>Ongoing</td>
<td>Ongoing</td>
<td>Ongoing</td>
<td>-</td>
<td>In Progress</td>
</tr>
</tbody>
</table>
The Tree of Andry

NUS Annual Safety & Health Performance Award (ASHPA) (April 2015)

The **NUS Annual Safety & Health Performance Award (ASHPA)** is a scheme to give recognition to NUS Departments, Research Centres/Research Institutes, Admin offices and Halls of Residences (henceforth known as department) which have implemented an effective safety and health management system (SHMS) that would reduce accidents and incidents. It encourages and rewards departments which implemented or maintained sound SHMS to self-regulate safety.

**Behind the Scenes (ASHPA Photo Montage)**
NUS Annual Safety & Health Performance Award (ASHPA) (Cont)

2010
(Merit Award)

2011
(Silver Award)

2015
(Commendation Award)

WELL DONE
EVERYONE!!!

Our Research Director
(A/P Wilson Wang) receiving
the ASHPA Award. Well done
and Congratulations to Team
Orthopaedic Surgery for your
effort

Everyone looking
so SMART

Ladies Power
The Tree of Andry

ASHPA High Tea @ Carousel (April 2015)

HUNGRY ANYONE?

SUMPTUOUS TREAT FOR THE WHOLE TEAM
Fire Drill NUSTEP (January 2015)

Stay calm, don’t worry. Everything’s gonna be alright!

Let’s gather here!

Anybody not here yet please raise your hands.

I shy lah~
FIRE!!! Please Evacuate

Actually there’s nothing to be shy about. :)

My hand phone also same model
Are we doing good this time round?

Even though there are only 4 of us, there’s still a need to mark our attendance.

Stay calm!

Look out for blinking light on the Fire Panel.

And walk briskly...

Are we doing good this time round?
Fire Drill NUHS Tower Block (April 2015)

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We should take the stairs from the nearest exit over there.

Sure or Not !!!

Walking to the meeting point...

Cannot find my name

MORE STAIRS...!

We survived!
Fire Drill ODC (May 2015)

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Walking under the hot sun...

Briefing by Fire Warden

Follow me Everyone !!

We’re here, finally...

Where is my name??

Hmm... We can do better than this!
Biological & Chemical Spill Response Exercise (April 2015)

MD4 Labs (Biological)

ALERT!! Biological spill!!!

Clean-up in progress

Disposal of contaminated biological waste

Department PI groups briefed and getting ready for biological spill response training exercise

Preparation of Precept Disinfectant Solution

We better pay attention!!!
Department PI groups briefed and getting ready for chemical spill response training exercise

Checking Safety Data Sheet of spilled chemical

Confining the spilled area...

Disposal of neutralized chemical residue

Neutralizing the chemical spill

Final Clean-up of spill area
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Chemical & GHS Training Exercise (April 2015)

Splitting into groups...

Hmmmm... (Thinking hard)

So many PHDs around

Easy peasy lemon squeezy~
Crisis identification, mitigation & prevention

PI Business Continuity Plan (BCP) Desktop Exercise (May 2015)

Let's get started on our BCP..

What to write?

Mentoring in progress!!

Anyone need my help??
NUS Safety, Health & Environment Conference (May 2015)

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Do you know what the ‘STAR’ represent?

PDCA presentation highlighting the department safety implementation programme

Receiving the award of appreciation

All geared up for the SHE conference
The Tree of Andry

NUSMed Lab Safety Inspection-NUSTEP Lab (June 2015)

Where is the Treasure?
Playing Hide and Seek inside the cold room

NUSTEP PI Labs

Where is the label on this chemical?
Meticulous Checking of documents & Benchtops

Thorough Checking of First Aid Box
Almost Every month, incidents & accidents have been happening. Though it has not happened to us, “Touchwood”, we always have to work as safely as possible
EYE SAFETY seems to be the trend in the recent SHAPE releases.