Joint Master of Medicine (Obstetrics & Gynaecology) / Part 3 MRCOG Clinical Assessment – Singapore

Examination Date:
Monday, 4 November 2019

Application Period:
Monday, 2 September 2019 – Monday, 9 September 2019

Fees:
For MMed (O&G) and MRCOG

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<th>Description</th>
<th>SGD</th>
<th>GBP</th>
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<td>Application Fee^</td>
<td>50.00</td>
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<td>Examination Fee</td>
<td>4,890.00</td>
<td>MRCOG Fees apply</td>
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<td>Payment Modes</td>
<td>Credit / Debit Card only</td>
<td>To be advised by RCOG</td>
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For MRCOG Only

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<td>Supplementary Fee#</td>
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<td>Credit / Debit Card only</td>
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Notes:
- Master of Medicine (Obstetrics & Gynaecology) [MMed (O&G)] fees are inclusive of prevailing GST rate
- ^Application fee is non-refundable and must be paid at the time of application.
- MMed (O&G) Examination Fee are payable after successful exam enrolment, upon further notification. Successful applicants will be notified via email to accept placement and make fee payment(s) online. Placements will be confirmed only after payment have been made
- #The SGD3,300.00 supplementary fee (inclusive of application fee) would apply to all applicants who are sitting the MRCOG-only examination in Singapore
- All fees are subject to changes without prior notice, and must be paid at the time of application

Eligibility Criteria:
1. All applicants applying for the examination MUST:
   a. attach successful results of MRCOG Part 2 Written exam
   b. possess 4 years of accredited O&G training – a Letter of Certification of completed postings, endorsed by the Program Director
2. Other respective rules/regulations of DGMS and RCOG governing the conduct of the MMed (O&G)/ MRCOG will apply.
3. All applicants practising in Singapore must apply for both MMed (O&G) and MRCOG; there is no option to apply for either one of the two examinations.
4. Admission into the MMed (O&G) portion of the conjoint exam is subjected to advice by the local MMed (O&G) committee.

For further enquiries, please contact:
Sithira Devi (Ms)
Tel: (65) 6516 3306 / 6601 4888
Email: gsmsb@nus.edu.sg
5. Application forms for the MRCOG examination are available from the Examination Department of the RCOG. For RCOG contact details, please refer to www.rcog.org.uk

Application:

1. **MMed (O&G) Application**
   Applicants are required to create an account and submit an online application, via DGMS Graduate Admission System (GDA2) by the stipulated deadline. A step-by-step guide to applying online can be found here.

   A completed application would have fulfilled the following:
   a) all required fields are accurately filled and all supporting documents are uploaded into the system
   b) a unique 10-digit application number is auto-generated by the system (we recommend that you jot down the number for reference)
   c) the non-refundable SGD50 payment is successful and supported by Tax Invoice (also known as the receipt) which is downloadable from the system
   d) auto-generated confirmation of receipt of application from Graduate Admission System (GDA2)

2. **MRCOG Application**
   Applicants applying online may do so from **Thursday, 5 September 2019** till **Monday, 9 September 2019**. Applicants applying by post must submit their complete application before the closing date, application envelopes post-marked on or after the closing date will not be accepted.

   A successfully completed application does not indicate a successful placement or admission into the exam. All applications and fees must be submitted by the closing date as stipulated above. Late or incomplete applications will not be entertained. Hardcopy and email applications will be not accepted.

   The following documents must be submitted to DGMS by the closing date:
   - **Recent** passport-sized photograph (image has to be 400 by 514 pixels)
   - Pass letter for MRCOG Part 1 and Part 2 Written Examination
   - Letter of Certification of completed postings endorsed by the Program Director
   - Certified true copy of following documents (Official English translations will be required for stamps or certificates sent that are not in English):
     - Recognised basic medical degree
     - Medical registration (must be valid by the time of sitting the examination (in English medium)
     - Identification documents:
       - **NRIC** : for locals / Permanent Residents
       - **Employment Pass and Passport** : for foreigners (residing in Singapore)
       - **Passport** : for foreigners (not residing in Singapore)

   - For local applicants:

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Letter of Certification of completed postings endorsed by the Program Director

Photocopies of certificates and/or official translations (in English) including any other official supporting documents will be accepted only if they have been prepared and/or authenticated by one of the following:

- the issuing University or Medical School;
- Medical Council of which you are registered and licensed to practice
- Government Ministries of Health;
- a notary public or Justice of the Peace;
- Division of Graduate Medical Studies (DGMS) - For authentication by DGMS office, original certificates and documents must be produced.

^Applicants must submit an authenticated translation if their official supporting documents is not in English. A fresh ink stamp must be used to authenticate the copy or translation of the primary medical qualification.

Applicants who fail to present their original documents for verification without acceptable reasons will not be admitted to the examination.

Applicants whose original documents have been damaged or misplaced must apply to the relevant organizations / authorities for replacements or letters of verification.

DGMS is not obliged to give any reasons for unsuccessful applications.

Withdrawal Policy:
For withdrawals, the respective NUS and RCOG withdrawal guidelines would apply.

**MMed Exam**

Exam Candidates / Course Participants must contact the respective Officer-in-Charge (OIC) as soon as they know that they are unable to sit for an exam or attend the course they have signed up for. Requests to withdraw from Exam/Course must be made in writing. Emails are acceptable.

Candidates who notify the Division that they are unable to attend the exam/course on or after the exam/course dates must request a refund within 14 calendar days from the last day of the exam/course and provide the supporting evidence where appropriate. The Division will generally consider providing refunds to candidates/participants on the following circumstances:

1. Illness
2. Pregnancy
3. Accident e.g. victim of crime, accident or disaster
4. Bereavement in the immediate family (referring to loss of parent, grandparent, sibling, spouse or child)

Any refund if granted, will be subject to 10% administrative charges capped at SGD500.00.

Requests for refunds will not be supported for the following reasons:

1. Lack of preparedness or readiness for the exam
2. Failure to arrange time away from work

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3. Inability to secure a visa or other travel documents required to attend the exam or course

**MRCOG**
For information and procedure on the withdrawal of RCOG exams, please visit the RCOG website at [www.rcog.org.uk](http://www.rcog.org.uk)