

M.MED (O&G) IN-HOSPITAL CLINICAL TRAINING MODULES (IHCTM)

GUIDELINES

MODULE 1: CONSULTATION SKILLS

Format

A single Assessor will observe a Trainee interacting with at least 6 patients in a normally scheduled clinic session or, in some cases, in two normally scheduled clinic sessions. Using a standard Rating form, the Assessor will rate the Trainee's performance in a number of defined skill areas. Although normally not required for this module, the Assessor can at his own discretion conduct a physical examination of the patient. The Assessor may ask the Trainee about follow up letters to the referring doctor – the actual letters need not be produced by the Trainee.

This is an interactive assessment. After each patient, the Assessor may discuss relevant issues with the Trainee. Corrective advice and related discussions may be initiated by the Assessor at any other appropriate time.

This Trainee must achieve basic competence in **ALL** skill areas.

Trainees should attempt the module during basic training, and must achieve competence prior to the M.Med examination.

Setting

This IHCTM will be conducted in the hospital in which the Trainee is currently employed and will take place in normally scheduled outpatient clinic sessions within the Trainee's current hospital. As interaction between the Trainee and both obstetric and gynaecological patients must be observed, it may be necessary to observe the candidate in both a gynaecological outpatient clinic and an antenatal clinic.

Number of Patients

The Assessor must observe the Trainee interacting with at least 6 patients, of which at least three must be gynaecological patients and at least 3 must be obstetric patients. At least one patient in each category must be a new patient.

Duration of Observation

The IHCTM should normally be completed within a single clinic session of 2 to 3 hours. However, it is accepted that in many cases it will be necessary to observe the Trainee in two separate clinic sessions.

Assessor

The Assessor must be selected from the Division's Panel of Assessors. The Assessor must be a specialist obstetrician/gynaecologist who has had limited exposure to the Trainee. Where possible, the Assessor should be recruited from outside the Trainee's training institute. The Assessor must be a specialist Obstetrician/Gynaecologist of Consultant status who is in active clinical practice in the specialty and who has been approved for this purpose by the Division of Graduate Medical Studies (DGMS).

Repeating the Assessment

The IHCTM may be attempted as many times as is necessary but may not be repeated within 4 weeks after an unsuccessful attempt. A different Assessor should be used for each subsequent attempt.

Assessment Fee

The Assessment fee of S\$110 per module (the fee is subject to change) must be paid to the Division each time the IHCTM is attempted.

Trainees who inform DGMS to postpone session at least 3 days prior to the confirmed session will not have to pay extra charge for rescheduling the session.

Trainees who inform DGMS to withdraw at least 1 week prior to the session will have S\$25 of the fee paid for this assessment retained.

Trainees who do not inform DGMS that he/she is unable to attend (with a valid reason) on the day of the session will have the Assessment fee forfeited.

Rating form

The Assessor must use the standard Rating form for the IHCTM in *Consultation Skills*, when rating the performance of the Trainee. This form requires the Assessor to rate the Trainees on their performance in each of 9 skill areas using a 5-point scale. The Trainee must achieve a rating of at least "C" in each of the 9 skill areas.

After each attempt, the Assessor must sign the Rating form, which must then be countersigned by the Training Supervisor. The original of the Rating form must be returned to the Division immediately following the assessment.

Aug 06